

Policies and Procedures of Summit FC Soccer Club

Article 1: Responsibilities, Duties, Obligations of Players, Parents, and Coaches

A. Players:

1. Each player and his/her parents or guardians shall understand that the general philosophy of the Summit FC Soccer Club is that playing with the Club is a privilege not a right. Playing is not a right gained by the payment of fees.
2. Shall commit to attend a minimum of ninety (90) percent of all practices and all games, unless excused, in advance, by their Coaches.
3. Shall maintain acceptable academic standards (school grades and satisfactory citizenship).
 - a. Anyone with more than 1(one) Letter grade of F or Unsatisfactory citizenship in any class shall be considered ineligible to play in any team games or participate in team practices (unless such an exception is requested, in writing, by the player's parents or guardians and approved by the Board).
4. Shall not use drugs, alcohol or tobacco at any time.
 - a. Shall always use proper language (no profanity or vulgarity).
 - b. Shall be a positive influence on the team, in the home, classroom, community and elsewhere.
 - c. Shall display commitment to the Club and its program, dedication to performance standards, loyalty to teammates and Coaches.
5. Shall always display a positive and cooperative individual work ethic.
 - a. Players shall commit to attending requested practice sessions and all games each week.
 - b. Players shall follow all team rules and guidelines as set by the Head coach.
6. **Disciplinary:** Players not achieving any requirements A1 through A5, above, can be placed on probation and not be allowed to play in any regular season or tournament games until such deficiencies are rectified. (Such players may be allowed to continue to practice with their team with the approval of their Head Coach and any member of Board of Directors of Summit FC.)
 - a. A player can be placed on probation by their head coach or any member of the board of Summit FC with a written explanation of rules violated and how to rectify.
 - b. Written notice must be given to Summit FC President/CEO and parents or guardian of player to be on probation.
 - c. Summit FC Problem solving Procedure must be completed through step 2 before probation can take effect.
 - d. If violations are not rectified, player can be removed from the team by a decision of the Summit FC Board. Summit FC Problem solving Procedures will be used for this purpose.
 - e. Non-cooperation of Parent/Guardian, Player, and/or Coach in respect to the Summit FC Problem solving procedures can result in bypassing of steps 1-3 of the Summit FC Problem solving Procedure at the discretion of the Summit FC board.

B. Parents:

Parent & Fans

At the time that parents register their players to play with the Summit FC Soccer Club and sign their players' agreement, parents shall also be bound by the Summit FC Parental Conduct Agreement, which pledges their support for the Summit FC Soccer program and its goals and support of their child or children involved with Summit FC soccer teams.

Summit FC Parental Conduct Agreement.

A. Parents:

1. Shall uphold all Summit FC by-laws, Policy's and Procedures.
2. Shall not participate in negative conduct towards referees, opposing players, Coaches and fans.
3. Will avoid "coaching" or yelling instructions from the sidelines. (Only positive/supportive cheering will be allowed.)
4. Can listen to any instructions from the Coach (before, during and after games and practices) but will avoid verbal participation in such unless invited by the Coach.
 - a. parental concerns should be addressed using the Summit FC Problem solving Procedures.
5. Shall be involved in the team or Club organization.
6. Except where it is determined by the referee to be impractical, teams, parents and spectators shall set up at all games according to UYSA guidelines or the governing body of the event attending.

B. Parents Shall NOT:

7. Act as a Coach, if not designated on the official UYSA Roster.
8. Act as a Team manager, if not designated as such on the official UYSA Roster.
9. Recruit from any Summit FC team for any purpose.
10. Be counterproductive or destructive of any Summit FC team by action, words or other means.
11. Violate Team, Summit FC, Region 2, or UYSA Policy's, Procedures , By-Laws and/or rules.

C. Disciplinary: If Parent(s) are not achieving any requirements 1-6, above, or who violate any item 7-11 can be placed on probation and not be allowed to attend any regular season or tournament games until such deficiencies are rectified.

- a. A parent can be placed on probation by the team's head coach or any member of the board of Summit FC with a written explanation of rules violated and how to rectify.
- b. Written notice must be given to Summit FC President/CEO and the parent(s) to be placed on probation.
- c. Summit FC Problem solving Procedure must be completed through step 2 before probation can take effect.
- d. If violations are not rectified, parent and the associated player can be removed from the team by a decision of the Summit FC Board. Summit FC Problem solving Procedures will be used for this purpose.
- e. Non-cooperation of Parent/Guardian, Player, and/or Coach in respect to the Summit FC Problem solving procedures can result in bypassing of steps 1-3 of the Summit FC Problem solving Procedure at the discretion of the Summit FC board.
- f. A Parent is considered any spectator or supporter of a Summit FC team including but not limited to Parent, Guardian, Grandparent, relative, fan etc.

C. Coaches:

The Coaches, All Assistant Coaches and Team managers

All Coaches and team managers shall understand the mission statement, philosophy, organization, governance, by-laws, rules and regulations of the Summit FC Soccer Club, Region 2, and UYSA and abide by the same. They shall be committed to the development of the players, in terms of soccer skills and, and even more importantly, in the furthering of their education and their abilities to be prepared for life outside of sport or soccer.

1. Responsibly conduct all team business and affairs according to Summit FC Soccer Club and Utah

Youth Soccer Association rules and regulations.

2. Refrain from smoking or drinking on practice or playing fields or in front of players. Or the appearance of being under the influence of any substance
3. Never use drugs or any controlled substance not prescribed by a doctor. (Violation of this rule will result in immediate suspension and, upon verification of the violation, immediate and permanent dismissal.)
4. Use appropriate language and topics at all times.
 - a. No profanity and no vulgarity.
 - b. No abusive language with players, other Coaches, parents or officials.
 - c. No degrading or humiliating comments or behavior towards any player.
 - d. Appropriate instructions and directions only--no negative comments on any playing or practice field.
5. No physical or verbal abuse of referees, parents, players or supporters of any team.
6. Develop reasonable schedules and maintain them.
7. Always be honest with players and parents.
8. Uphold & implement the by-laws and Procedures of the Summit FC Soccer Club and UYSA.
9. Always have at least one other adult at all practices, games and Club/team sponsored events (2 adults present at all time).
10. Permit parents to listen to team discussions at all times (games, practices etc.)
11. Participate in the Summit FC Problem Solving Procedures.
12. Never recruit players from any other Summit FC team.

Discipline: Violation of this code of conduct by any Coach or Team manager will be subject to action recommended and approved by the Board of Directors, which can include but not limited to: removal from team and prohibition of activities or interaction with any Summit FC team and their supporters.

Article II. Summit FC problem solving procedures

Problem Solving Procedure Policy

Remember, there is a time and place for everything. If you need information or wish to ask questions concerning coaching decisions, arrange a meeting with the coach. Concerns or criticisms are welcome but should be expressed away from training sessions and games. Every effort will be made to address problems or concerns of our members in a fair and consistent manner. In the event of a disagreement the following procedure should be followed when addressing concerns

24 Hour Rule- Games are extremely emotional for players, parents and coaches. Parents and coaches shall not discuss problems concerning the Team, Coaches, Team Manager, Players or their child for 24 hours following a game, training session or triggering event. This allows all a cooling off time and opportunity to discuss the problem without the emotion of the game or training session as well as avoid regrettable public confrontation.

- **Step 1- Discussion with Team Coach:** The member first discusses his/her issues or concerns with the coach, AFTER 24hrs has passed.
- **Step 2- Discussion with respective Board of Director:** If after discussing the issue with the coach the issue is not resolved, he/she can present the issue to the appropriate Board of Director. (Girls Teams: Micah Marsden, Boys Teams: Brent Hoppe). They will offer advice and a resolution. This is not binding.
- **Step 3- Discussion with club President/CEO:** If the member is not satisfied with Step 2 discussion, it can then be presented to the club President (Darrin Rumsey). This will be the final step to resolve the situation before the matter goes to the Summit FC Board. This step is also to receive advise and a non binding solution.
- **Step 4-** If the matter cannot be resolved within the first 3 steps, then the Summit FC board will make the final decision, which will be binding. The complainant will provide a written statement to the Summit FC Board President and the other party involved, that all steps have been taken and completed, and that Step 4 is the only reasonable course of action. The Summit FC board will apply due diligence in gathering the facts from both parties and make a binding decision within 14 days of receiving written complaint.

Article III. Financial Responsibility

Financial Commitment Policy

1. POLICY – Player Fees:

A. Summit FC collected fees are due and payable upon a player’s individual commitment to a Summit FC team immediately after tryouts each year (Commitment will be according to UYSA policy).

1. The Summit FC collected fee's, applies to the seasonal year commencing after tryout and continuing through May 31 of the subsequent year.

2. Team Fees, as deemed required by the Teams Head Coach and or Team Manager are included in this policy.

B. All fee's must be paid in full regardless of a player’s personal decisions to leave a team after a player has made a commitment to the team.

1. While Summit FC understands that some circumstances may necessitate a player leaving a team, such as severe injury or a family move out of state, Summit FC generally expects all players to honor their commitment to a Summit FC team and their teammates for the entire seasonal year.

2. Refund POLICY – Summit FC Collected Fee Refunds:

A. Once a player has committed to a Summit FC team the fee's are non-refundable. In this manner we seek to ensure the viability of a team for other players who depend on the commitment of all players to the team for their soccer opportunities.

3. Discipline:

A. Any player, parent or coach owing money to Summit FC or any of its teams shall not be allowed to be released, transferred or double rostered to any other team until the deficiencies are rectified.

1. Monies owed which normally are collected by Summit FC, UYSA, Region 2, academy during registration will be disciplined by the Summit FC Board or President.

2. Monies owed which normally are collected by individual teams will follow the Summit FC Problem solving Procedures.

a. Team administrators that normally conduct this businesses for the team will start the Summit FC Problem Solving Procedures to collect deficient payments.

b. teams will have 3 days from when the coach is asked for a release to inform the Summit FC President and the deficient party of owed Monies, in writing, and to have started the Problem solving procedures.